

Recreation Commission Meeting Minutes

Thursday, March 14, 2024 Noon at Manchester Recreation Center

In attendance: AJ Fox- Director, Becki Johnson- Assistant Director, Katie West- Activities Coordinator, Nicholas Gonder- Recreation Specialist, Gilberto Infante- Athletics Coordinator, Colt Pittman- Aquatics Manager, Stan Rogers, Leslie Trussler, Leslie Brasfield, Brent Parsley, Nathan Havenner- Manchester Times, Erin Keheley- Citizen, Sara Campbell- Citizen, Eric West- Citizen, Alaina Murry- Citizen, Crystal Robison- Citizen, and other citizens.

1. Approval of meeting minutes from Thursday, February 8, 2024 - Motion made by Stan Rogers with a second by Leslie Trussler, all approved.
2. Citizen Comments
 - A. In recent meetings, there has been talk about field usage between Manchester's Fast Pitch and Slow Pitch softball leagues. There has been a general consensus that the Manchester Recreation Department is only the provider of the fields and not an overseer of the leagues. The Recreation Department has been asked to decide on field priority based on team numbers, but both leagues ultimately need to come together as a team to make a field usage schedule. There will hopefully be other practice fields in the near future to allow plenty of space for both teams. As of now, both leagues have come to an agreement of 2 fields for Slow Pitch, and 3 for Fast Pitch. There will likely be a meeting in the fall to discuss a proper schedule. Baseball President Eric West is researching the possibility of renting a temporary light tower in order for the T-ball field to be used for night games.
3. Programs Report
 - A. Upcoming Lifeguard Courses – February's class was combined with the March class. The final lifeguard course of the season will be held April 6-20.
 - B. Amazing Family Night – There were 392 people who attended in February. The next Amazing Family Night will be held April 19, 2024.
 - C. Spring Break Camp – There are 10 children registered. This is the maximum number due to a 1 counselor to 10 children ratio.
 - D. Spring Break Extended Pool Hours – The indoor pool will extend its open swim hours from 10am - 1pm to 10am - 3pm during the week of Spring Break, March 25 -29.
 - E. Underwater Egg Hunt – The Underwater Egg Hunt will take place in the indoor pool area on March 22. There are two time slots enrolling 60 kids at 5pm and 7pm. Anders Pool Company is sponsoring the event.
 - F. Spring Egg Hunt – The Spring Egg Hunt will take place on March 30. Ages seven and below will be at Fred Deadman Park at 1pm, and ages eight and above will be at the Manchester Sports Park at 8pm. There is no sponsor for the event at this time.

4. Maintenance

- A. Therapy Pool Heater – Due to many issues with the current heater for the therapy pool, it is getting taken out and replaced with a new, tank-less, all electric heater. C+H and Comfort Group will be installing the new heater for around \$24,670. This project is projected to start on Monday, March 18.
- B. Shutdown Projects – The Recreation Complex has been shut down this week, March 11 – 15 for its annual maintenance shutdown. Projects that have been completed and to be completed include painting the upstairs bathrooms, stripping bathroom floors and the side hallway, pressure washing, and painting the hallway floor in the pool by Colt's office, upon other things.

5. Old Business

- A. Basketball Gym Floor/Weight Room Floor – The basketball gym floor is projected to be completed in three more weeks, after being started on Friday, March 8. The back half of court A that had been severely damaged has been pulled up and put back down, and Southern Flooring is in the process of pulling up and putting down dead spots in the floor. From here, the whole floor has to have the lines repainted, be coated in polyurethane, and then it will be complete. The racquetball courts will also have a new layer of polyurethane on them. As for the weight room floor, there has been a delay in product that has halted the installation process. The new flooring is supposed to be here tomorrow, March 15, and the project is projected to be completed by Monday, March 18.
- B. Camera Installation – The Board of Mayor and Alderman have approved Bankpak to move forward with installing cameras throughout the Recreation Complex. The installation is to start on Monday, April 8.

6. New Business

- A. Summer Day Camp – Activities Coordinator, Katie West, has made a request to raise the price of Summer Day Camp from \$80 weekly to \$110 weekly to coincide with the drop in number of enrolled children from 100 to 75. This increase is to also make up for the \$6 pay jump that the Summer Day Camp counselors took in 2024. The reduction in number of campers from 100 to 75 to help in the management of the program and provide a more quality experience for the campers. A motion of approval is made by Leslie Brasfield, with a second by Leslie Trussler. All approve.
- B. Adult Soccer League – Athletics Coordinator, Gilberto Infante, wants to reinstate an adult soccer league for ages 18 and older. The league can hold six teams and will be \$500 per team. This is an increase from when the program was last held in 2019 at \$350 per team. A motion of approval is made by Stan Rogers, with a second by Leslie Brasfield. All approve.

- C. Outdoor Club – Recreation Specialist, Nicholas Gonder, wants to reinstate the Outdoor Club program. Outdoor Club will enroll 10 children in grades six, seven, and eight for the eight-week program on Tuesdays and Fridays May 28 – July 28. The cost will be \$40 per week with an extra \$20 added on for a camping trip at the end of the program. A motion of approval is made by Leslie Trussler with a second by Stan Rogers. All approve.
- D. Water Slide Refurbishment Bid Proposals - There are four bids that have come in for the refurbishment of the outdoor pool water slides. The top two bids are Rowe Construction and Amusement Restoration Companies (ARC). Rowe Construction is the lowest bid, but they lack experience in doing any work with pools and water slide construction. Due to this, it has been decided that they will not be awarded the bid. ARC is the second lowest bid and are professionals in this field of work. A motion to approve ARC to complete the restoration of the water slides. A motion of approval is made by Leslie Trussler, with a second by Leslie Brasfield. All approve.
- E. Water Slide Replacement Bid Proposals – There are two bids that have come in for the replacement of the three sides on the playset in the outdoor pool. The lowest bid was Rowe Construction. However, Rowe Construction lacks experience in this type of project. A motion was made to approve the seconded lowest bid from WaterSplash by Leslie Trussler, with a second by Leslie Brasfield. All approve.
- F. Athletic Field Use Agreement – This topic has been postponed so that Alderman Julie Anderson can participate.

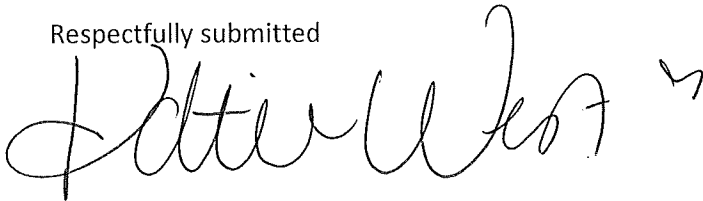
7. Citizen Comments

- A. None

8. Next Meeting: Thursday, April 11, 2024 at Noon

9. Adjournment

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Katie West', with a small flourish at the end.

Katie West

Activities Coordinator